

# THE NPI TIMES

Keeping you up-to-date on National Provider Identifier (NPI) issues at BCBSOK.

## UB-04 Claims Submission to BCBSOK

As part of the transition to using NPI, BCBSOK will begin accepting the new UB-04 Claim Form on March 1, 2007. Providers electing to utilize the UB-04 must bill using either:

1. BCBS provider number **and** NPI; **or**
2. Only their BCBS provider number.

Claims received with only the NPI prior to the May 23, 2007, compliance date will be returned.

BCBSOK will continue accepting the UB-92 in addition to the new UB-04 until May 23, 2007. However, after May 23, 2007, only the UB-04 Claim Form will be accepted for new and resubmitted claims. Hospitals and other institutional providers should contact their regular form vendor to order the UB-04 paper claim forms.

### *NPI required on electronic and paper claims*

Please remember BCBSOK will require NPIs on both electronic and paper claims beginning May 23, 2007.

### *Don't have your NPI? Get it! Here's how:*

- Online application:  
<https://nppes.cms.hhs.gov/NPPES/Welcome.do>
- Mail: To request a paper application, call 1-800-465-3203 or e-mail the Enumerator at [customerservice@npienumerator.com](mailto:customerservice@npienumerator.com).

**You need to notify us of your National Provider Identifier by March 15, 2007\* to minimize any potential impact on payments. Do you have your NPI? Have you shared your NPI?**

## Submit your NPI to us by March 15, 2007\*

Blue Cross and Blue Shield of Oklahoma (BCBSOK) wants to ensure you have consistent and continuous claim payments after the compliance date. To meet this objective, we are requiring all providers to obtain and submit their NPI to us by March 15, 2007\*. This will give us time to test your number and ensure we are processing your claim payments appropriately before the May cut-off date mandated by the federal government.

Already have your NPI? Share it! Complete and return the BCBSOK NPI Submission Form below. Copies are also available in the Health Care Provider section of our Web site at [www.bcbso.com](http://www.bcbso.com). For BCBSOK to accept your NPI, you must also send us a copy of your NPPES confirmation notice. NPI Submission Forms and NPPES Confirmation Notices can be faxed to us at 1-866-900-2634.

\*Facility and ancillary providers must submit their NPI to BCBSOK by April 1, 2007.

## NPI Submission Form

### Section 1 - Provider General Information

Physician's/Provider's Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_ Degree/Title \_\_\_\_\_  
Tax ID Number: \_\_\_\_\_ Existing BCBS Provider #(s): \_\_\_\_\_

### Section 2 - NPI Information

National Provider Identifier (NPI)#: \_\_\_\_\_

### Section 3 - Primary Office Address:

Street Address: \_\_\_\_\_ City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone No: \_\_\_\_\_  
Fax: \_\_\_\_\_ Provider e-mail address: \_\_\_\_\_

### Section 4 - Contact Information

Name of individual completing form: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Contact e-mail address: \_\_\_\_\_

**Please fax your completed form and a copy of the enumerator's letter or confirmation e-mail as soon as possible to 1-866-900-2634.**



**BlueCross BlueShield  
of Oklahoma**



**In this issue of  
The NPI TIMES find out:**

- **Submit NPI by March 15, 2007\***
- **UB-04 Claim Form Status**
- **NPIs on Electronic and Paper Claims**
- **Critical Dates to Remember**

## Resources

Additional information regarding NPI can be found on the following Web sites:

- CMS: [www.cms.hhs.gov/NationalProviderStand/](http://www.cms.hhs.gov/NationalProviderStand/)
- National Plan and Provider Enumeration System (NPPES): [www.nppes.cms.hhs.gov](http://www.nppes.cms.hhs.gov)
- BCBSOK Web site at [www.bcbsok.com](http://www.bcbsok.com). Go to the Health Care Providers section and click on the NPI logo for updated information, Frequently Asked Questions, an NPI Glossary and more.

## Have a Question?

**If you have any questions on NPI or on the application process, contact:**

- NPI Enumerator Call Center at 1-800-465-3203, or
- Send an e-mail to: [customerservice@npienumerator.com](mailto:customerservice@npienumerator.com)

**If you have any questions about how BCBSOK is implementing NPI, contact:**

- Health Industry Relations at 1-800-722-3730 or send an e-mail to [npi@bcbsok.com](mailto:npi@bcbsok.com)
- Your Provider Representative who can support you through the entire NPI process.

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## Critical Dates

### Currently

- BCBSOK requests that all providers submit their NPI to us.
- BCBSOK will accept NPI along with your existing BCBSOK provider number on standard electronic claim transactions.
- Providers may submit claims using the current CMS-1500 (12/90) or revised CMS-1500 (08/05) Health Insurance Claim Form. Providers utilizing the revised CMS-1500 (08/05) Claim Form must bill with either:
  1. BCBS provider number and NPI; or
  2. BCBS provider number only.

### March 1, 2007

- Providers may begin submitting claims on the new UB-04 Claim Form. Providers utilizing the new UB-04 Claim Form must bill with either:
  1. BCBS provider number and NPI; or
  2. BCBS provider number only.
- The UB-92 will be accepted until May 23, 2007.

### March 15, 2007\*

- Providers must submit their NPI(s) to BCBSOK to avoid any potential disruption in claim payments after the May 23, 2007 compliance date.

### April 1, 2007

- Providers must submit claims using ONLY the revised version of the CMS-1500 Health Insurance Claim Form (version 08/05). All claims submitted on the CMS-1500 (12/90) will be rejected.

### May 23, 2007

- As mandated by HIPAA regulations, your NPI becomes the single provider identifier that must be used for all standard electronic claim transactions. In addition, BCBSOK will require NPI numbers on all paper claims. Claims submitted without an NPI will be rejected.