



Health Care Clinic*

MEDICAL RECORD STANDARDS

- Organized, individual medical records
- Organized filing system for medical records
- Confidentiality/security of medical information assured
- Release of information documents signed
- Records note whether or not adult patient has signed an Advanced Directive
- Patients right and responsibilities documented

CHART ELEMENTS (Chart Documentation Captures Core Elements Below)

- Medications, allergies, and/or adverse reactions, or, if applicable, no know allergies (NKA) are noted.
- There is a past medical history present for members seen on ≥ 3 visits, which includes: serious accidents, operations, and illnesses; Member ≤ 18 years, have a PMH present, which includes: prenatal care, birth information, operations, and illnesses.
- A problem list is present and notes significant illnesses and medical conditions.
- Visit notes include: reason for visit, physical findings, appropriate diagnostic test and plan of care.
- Notes indicate f/u care/plans

* Includes Indian Health Service Provider
AKA – Essential Community Providers